**McCoy Farm & Gardens (MFG)**

**Rules and Regulations for**

**Professional Photography and Video Permit**

Professional photographers must purchase an annual Photography and Video Permit. The Permit fee will be for the calendar year. The Photography and Video Permit allows for an unlimited number of sessions in the grounds and gardens.

Upon receipt of an application and fee, photographers will receive a badge and lanyard. Holders of the MFG Photography Membership are required to display the badge on their person during the photography session.

A Professional Photography Membership is not required if photos are taken in conjunction with a private event rental. MFG appreciates permission to use professional event photographs for promotional purposes and will give photographer credit.

All photography sessions are out-of-doors unless special arrangements are made for indoor photography. Inquiries about indoor appointments and fees may be made by emailing photography@mccoywalden.org.

Photographers may not interfere with a scheduled event or with the regular use of the Property by other visitors for an unreasonably long time and should respect the activities of other visitors, volunteers, and contractors. No furniture, plants, and other items may be moved for photographic purposes without the permission of MFG.

**Insurance.**

Professional photographers are required to have general liability insurance for a minimum coverage of $1,000,000.

**Grounds and Garden Areas.**

The grounds of McCoy Farm & Gardens are open to the public every day, dawn to dusk. When any specified area of the Property is rented for a private event MFG will make every effort to effectively communicate to the professional photographer that use of such area is private and not to be disturbed. The trails are open to all visitors during daylight hours, seven days a week.

MFG volunteers are dedicated to providing an attractive, clean, well-maintained area for all visitors. Photographers must leave any area used by them as they find it. Any damage to the Property (including grounds and gardens) caused by the photographer, associates, and clients will be the responsibility of the photographer. The permit holder will be responsible for any expenses incurred in restoring damage caused during their photography session.

No persons involved in photography sessions are permitted to walk through, or step inside, the planted garden areas. All persons should stay on the grass, driveways, paths, and trails. MFG is an arboretum and care should be taken to protect the trees, flora, and fauna. Children must be carefully supervised by an attentive adult.

Appearance of the grounds changes continually. MFG cannot guarantee that the grounds will have the same appearance at the time of the photography session as when originally viewed by the photographer.

Except for vehicles with handicap permits, or unless prior arrangements have been made, vehicles are not permitted on the grass and woodland trails. Only licensed drivers may drive motorized vehicles on MFG property, including renter-owned vehicles of any type – 4-wheelers, lawn mowers, golf carts, etc.

**Hazards**

The grounds are extensive; the buildings are historic; and there are many natural features such as rocks, uneven ground, streams, bridges, flora and fauna, including poison ivy. Attention is to be exercised when moving around. Visitors assume the risk of such hazards and must use care during their visit.

**The Entire Property is a Non-Smoking Property**

**Parking**

Unless prior arrangements are made, all vehicles must park in the designated gravel parking lot accessed by the Taft Highway entrance.

**Pets**

Pets are allowed only on a leash. Pets are not allowed inside any structure, nor in flower beds. Please clean up after pets.